



SALEMTOWNE

STORAGE LOT APPLICATION

Application Date: _____ Desired Occupancy Start Date: _____

Resident Name(s): _____

Address: _____

Own _____ Rent _____

Phone(s): _____ / _____

Email(s): _____ / _____

Emergency Contact Name: _____

Emergency Contact Phone: _____

Storage Application & Space Assignments

1. Salemtowne Civic Association (SCA) Residents wishing to use a space shall submit a Storage Lot Application and License Agreement Form to the Office; the Storage Lot Committee will assign an available and appropriate storage space.
2. Spaces are assigned to current SCA Residents only and are not assigned prior to becoming a legal Resident.
3. Spaces used to store items requiring licensure (vehicles, RV’s, boats, trailers, etc.) are not assigned without proof of legal ownership (title/registration) by the SCA Resident seeking the space assignment.
4. Occupancy of any space or relocation to any different space is not allowed without a written application, approval, and space assignment or reassignment from the Storage Lot Committee.
5. Resident(s) who exchanges a previously approved unit for their space with a different unit in that same space must do so only after notifying the Committee, completing a new Registration and Acceptance form, and providing the necessary proof of legal registration (if applicable). New decal(s) will be issued at that time and must be placed on the new unit as required. Committee has the right at that time to assign a different space to Resident(s) if appropriate, for better space utilization resulting from any change in size requirements.

Occupancy Limit

1. Resident(s) of any single household are allowed to occupy up to three vehicle area storage spaces (one per category small/medium/large) and one firewood area storage space.
2. Of the three vehicle storage spaces resident(s) are potentially allowed, one is to be designated a “guaranteed/fixed” vehicle space and up to two additional spaces are considered flexible/negotiable, based on future demand. These two additional spaces may be reassigned by the Storage Lot Committee to other SCA residents who have no assigned space, if and when demand exceeds supply.

(Complete Page 2 on Back)

This Request is for: The One "PRIMARY/GUARANTEED" Space
 A Second or Third "FLEXIBLE/NEGOTIABLE" Space

Check All That Apply → Complete One Form for Each Space Request

Firewood	SMALL (up to 16 ft)	MEDIUM (up to 30 ft)	LARGE (over 30 ft)
<input type="checkbox"/>	<input type="checkbox"/> Car/Truck/Van	<input type="checkbox"/> Motor Home – Class A/B/C	<input type="checkbox"/> Motor Home – Class A/B/C
	<input type="checkbox"/> Utility Trailer	<input type="checkbox"/> Travel Trailer	<input type="checkbox"/> Travel Trailer
	<input type="checkbox"/> Enclosed Cargo Trailer	<input type="checkbox"/> 5 th Wheel	<input type="checkbox"/> 5 th Wheel
	<input type="checkbox"/> Boat w/wo Trailer	<input type="checkbox"/> Utility Trailer	<input type="checkbox"/> Utility Trailer
		<input type="checkbox"/> Enclosed Cargo Trailer	<input type="checkbox"/> Enclosed Cargo Trailer
		<input type="checkbox"/> Boat w/wo Trailer	<input type="checkbox"/> Boat w/wo Trailer
		<input type="checkbox"/> Camper w/wo Truck	
		<input type="checkbox"/> Pop Up Camper	
	<input type="checkbox"/> Other/Combo (specify below)	<input type="checkbox"/> Other/Combo (specify below)	<input type="checkbox"/> Other/Combo (specify below)

ITEM DESCRIPTION

Vehicle Type(s) if "Other": _____

Make: _____

Model: _____

Year: _____ Length: _____

Name on Registration _____

License #: _____ State: _____ Expiration Year/Month: _____ / _____

Attach Copy of Title and/or Registration (Required)

Reviewed by Storage Lot Committee Member / Legal Ownership Verified

Committee Member Name: _____

Review Date: _____